

## **NWOS SAM RENEWAL PROCESS FOR 2025**

**SAMS** - EACH SAM SEEKING RENEWAL FOR 2025, IS REQUIRED TO TURN IN THE FOLLOWING DOCUMENTS BY **OCTOBER 31, 2024**:

1. **SAM Self-Evaluation** available at <https://nwos-elca.church/sam/> \*
2. **Letter from the SAM to the Bishop and Synod Council** requesting renewal of approval to continue serving in your current context. \*

### **ADDITIONAL SAM REPORTING:**

3. **NWOS Report for SAM Serving a Congregation Form** that is emailed out in the first half of the year. Directions will be included in that email.
4. **Annual Report to The Bishop for Congregation Form** that is emailed out in the first half of the year. Directions will be included in that email.

### **REQUIRED SAM ZOOM CHECK-INS**

5. Each SAM is required to attend **monthly SAM Zoom meetings**. Attendance is recorded and considered for reapproval.

**CONGREGATIONAL PRESIDENT** – EACH CONGREGATIONAL PRESIDENT OF A SAM CONTEXT SEEKING RENEWAL FOR 2025, IS REQUIRED TO TURN IN THE FOLLOWING DOCUMENTS BY **OCTOBER 31, 2024**:

1. **Congregation Evaluation of SAM** available at <https://nwos-elca.church/sam/> \*
2. **Letter from Congregational Council to the Bishop and Synod Council** stating there is still a need for a SAM to serve in your current context. \*

**SAM SUPERVISOR** – EACH SAM SUPERVISOR IS REQUIRED TO TURN IN THE FOLLOWING DOCUMENTS BY **OCTOBER 31, 2024**:

1. **SAM Supervisor Evaluation of SAM** \*

\*Please email all documents to [cheryl.sondergeld@nwos-elca.org](mailto:cheryl.sondergeld@nwos-elca.org)